

TRANSFER STUDENT ADMISSION

Students should apply for admission as transfer students if they have previously completed any credit courses at the college level **after** high school graduation, with the exception of those who attend college during the summer immediately after high school graduation (first-time freshmen). Applicants may be attending another college or university and may have coursework in progress at the time of their application to UTSA.

Successful applicants for admission as transfer students must have at least a 2.25 cumulative grade point average on a 4.00 scale. When calculating the grade point average to determine eligibility for admission for transfer students, all transferable college-level courses attempted are used in the calculation (grades are not replaced when courses are repeated).

Application Procedures

An application, nonrefundable application processing fee, and official college transcripts from each and every institution where college-level work was ever attempted must be received by the appropriate application deadline. The official transcripts are to be requested and sent from each institution from which college coursework was attempted and/or earned. For applicants (transfer applicants with 1 to 29 semester credit hours completed), a final high school transcript and an official copy of the SAT or ACT score (sent directly from the testing service) must also be provided to the Office of Undergraduate Admissions by the appropriate deadline. Students with college level credits from a foreign country must submit the official transcript, English translation and foreign credential evaluation for each and every institution.

Admission is conditional for students who are admitted with work in progress (WIP) from another institution. An official transcript reflecting the work in progress and any subsequent work must be submitted upon completion of the work. Financial aid can be applied toward tuition and fees upon submission of the complete college transcript(s) indicating all college coursework attempted. Registration for future semesters is also contingent upon receipt of the college transcript(s).

Transfer Applicants with fewer than 12 Semester Credit Hours Completed

Applicants for admission who have completed fewer than 12 college-level transferable semester credit hours (not including dual credit) at the time of application must:

- Meet the guaranteed admission rank-in-class and SAT/ACT requirements that apply to first-time freshmen;
- Have a minimum 2.25 cumulative grade point average on a 4.00 scale on college-level transferable coursework attempted
- Be academically eligible to return to the most recently attended institution. Transcripts or additional documentation may be required to demonstrate that this requirement has been met; and
- Not be ineligible to return to the most recently attended institution for disciplinary reasons. By applying to UTSA, applicants affirm that they meet this requirement.

Transfer Applicants with 12 to 29 Semester Credit Hours Completed

Applicants for admission who have 12 to 29 college-level transferable semester credit hours (not including dual credit) at the time of application must:

- Have a minimum 2.75 cumulative grade point average on a 4.0 scale on college-level transferable coursework attempted; or
- Have a minimum 2.25 cumulative grade point average on a 4.0 scale on college-level transferable coursework attempted and meet the guaranteed admission rank-in-class and SAT/ACT requirements that apply to first-time freshmen;
- Be academically eligible to return to the most recently attended institution (transcripts or additional documentation may be required to demonstrate that this requirement has been met); and
- Not be ineligible to return to the most recently attended institution for disciplinary reasons. By applying to UTSA, applicants affirm that they meet this requirement.

Transfer Applicants with 30 or More Semester Credit Hours Completed

Applicants for admission to UTSA who have completed 30 or more college-level transferable semester credit hours at the time of application must:

- Have a minimum 2.25 cumulative grade point average on a 4.00 scale on college-level transferable coursework attempted;
- Be academically eligible to return to the most recently attended institution. Transcripts or additional documentation may be required to demonstrate that this requirement has been met; and
- Not be ineligible to return to the most recently attended institution for disciplinary reasons. By applying to UTSA, applicants affirm that they meet this requirement.

Applicants for admission to UTSA who have completed 30 or more college-level transferable semester credit hours with a 2.00 – 2.24 cumulative grade point average on a 4.00 scale may be offered admission on academic probation. Academic probation has minimum GPA requirements and registration limitations for the first semester of enrollment. For more information on academic probation, refer to the Academic Standing section of UTSA Student Policies (<https://catalog.utsa.edu/policies/generalacademicregulations/academicstanding/>).

Transfer Coursework

Upon admission, UTSA awards credit for college-level transfer coursework, earned with a grade of “D” or higher, from accredited colleges and universities. Admitted students may submit a petition for credits to the related major academic department to receive credit earned from a non-accredited college or university. Based on course level, rigor, quality, comparability, and degree program relevance, credits may be awarded on an individual basis at the discretion of the major academic department.

UTSA reserves the right to refuse recognition of credit from a college or university if it is determined the course does not meet the department’s standards of level, rigor, quality, comparability, and degree program relevance.

General information about transferring courses and resolution of transfer disputes may be found in the UTSA Undergraduate Catalog (<http://catalog.utsa.edu/undergraduate/bachelorsdegreeregulations/transferringcourses/>).

Outreach to Prospective Transfer Students

In an effort to help facilitate the transfer process from two-year and four-year institutions to UTSA, several programs and resources have been established to assist transfer students.

UTSA currently offers articulation agreements with two-year institutions that assist students with course selections and course transferability. Following a degree/transfer plan maximizes the 66 transferable hours a student can take at a community college prior to transferring to UTSA.

Colleges with Articulation Agreements with UTSA

- Alamo Colleges
- Austin Community College
- Coastal Bend College
- Dallas County Community College
- Del Mar College
- Houston Community College
- Laredo Community College
- Lone Star College
- San Jacinto College
- South Texas College
- Southwest Texas Junior College
- Texas State Technical College - Harlingen
- Victoria College

In addition to the above-mentioned degree/transfer plans, UTSA also provides a host of transfer resources on the Undergraduate Admissions website (<https://www.utsa.edu/transfer/>). To determine what credits you earned may apply for your intended major, view the transfer guide for the community college that has an articulation agreement with UTSA (<https://www.utsa.edu/advising/transfer/transfer-equivalency.html>). In addition, our Transfer Credit Calculator allows you to enter every college you have attended and credit earned and see how courses could transfer to UTSA. If a course is not in the calculator, the Office of Undergraduate Admissions will evaluate that course and notify you if an equivalency can be assigned to your entries.

UTSA provides Admission Counselors, Transfer Specialists and the Transfer and Transition Student Success Team to assist prospective transfer students from two-year and four-year institutions in understanding the admission requirements and the application process as it relates to each individual transfer student.

For more information on transferring to UTSA, please visit the Undergraduate Admissions website (<https://future.utsa.edu/admissions/transfer/>) or call 210-458-8000.